

**CABINET MEMBER FOR WASTE AND EMERGENCY PLANNING
2nd December, 2013**

Present:- Councillor R. S. Russell (in the Chair); Councillors Ali and Swift.

L33. MINUTES OF THE PREVIOUS MEETING HELD ON 4TH NOVEMBER, 2013

The minutes of the previous meeting of the Cabinet Member and Advisers for Waste and Emergency Planning held on 4th November, 2013, were considered.

Resolved:- That the minutes of the previous meeting be approved as a correct record for signature by the Chairman.

L34. EMERGENCY PLANNING UPDATE AND HEALTH AND SAFETY ISSUES

Consideration was given to the update provided by the Emergency and Safety Manager and the Principal Health and Safety Officer. The update included:-

(a) Business Continuity

- Consultation on Severe Winter Weather Plan and the Influenza Plan has ended; comments are being incorporated and the plans prepared for dissemination.
- Provision of updates to this Council's Strategic Directors about Business Continuity corporately; identified actions to be taken by departments and to migrate existing Business Continuity plans to the e-system; continuing advice to individual management teams.
- Liaison with Zurich Insurance and jointly facilitating accommodation workshops, so as to develop building resilience plans with users of the buildings, as well as property leads.

(b) Emergency Planning

- Members of the team attended the third Annual Reservoir Conference, organised by the Department for Communities and Local Government for those local authorities, including Sheffield City Council, which have responsibility for reservoir planning.
- Work with ICT to update the EPIMS system. The new system will be more secure and auditable and will be implemented in the Spring 2014. A series of refresher training sessions will be provided.

- This Council has hosted a multi-agency emergency mortuary workshop, with both South Yorkshire Coroners attending, to progress the joint planning initiative.

(c) Health and Safety

- Conducted site visits of Council housing (maisonettes) re-roofing projects at Canklow, Wingfield Road, Green Lane and Swinton. Specific issues were resolved.
- Conducted other site visits of (i) the construction of 1,000 metres of footpath and cycleway at Waverley, near Treeton; (ii) the Magilla Household Waste Recycling Centre, Dinnington; (iii) schools, day centres and foster homes.
- Conducted a health and safety audit at Habershon House, Filey, including both the physical aspects of the centre and management procedures.
- Continuing refresher training about health and safety will be provided for Elected Members.

Resolved:- That the update be noted and the Emergency and Safety Manager and the Principal Health and Safety Officer be thanked for their contribution.

L35. WASTE UPDATE

Consideration was given to the update provided by the Waste Collection Manager, Environment and Development Services. The update included:-

- (a) inspection of the arrangements for the delivery of waste to Nottinghamshire Recycling;
- (b) reference to the continuing discussions about the Waste Treatment and Disposal Contract for the 2014/15 financial year;
- (c) the refurbishment works are complete at the household waste recycling site at Magilla (Dinnington/North Anston) and this site re-opened on 30 November, 2013;
- (d) Elected Members will be informed of the out-of-hours contact details in respect of the Christmas and New Year 2013/14 waste collection arrangements.
- (e) Evaluation of information obtained from the visit to North Kesteven District Council to view that Authority's electric bin lifts in operation; preparation of the cost and benefit analysis.

Resolved:- That the update be noted and the Waste Collection Manager be thanked for his contribution.